

# Individual Adult Volunteer Plan

## Phase 1

The Individual Adult Volunteer Plan Phase 1 should accompany the application for adult membership and be completed for an adult member changing roles.

The expectation is that this Phase will be achieved no later than 12 months after joining the Movement or assuming a new role within the Movement.

If unable to tick each box, and your Team leader is unable to assist, refer to your next level up Team Leader or Branch Office for assistance.

I have received;

a copy of my role description

the Code of Ethics and Code of Conduct (Policy & Rules P5.2)

I have discussed what I would like to achieve in Scouting with my Team Leader

I have identified and agreed current proficiencies<sup>1</sup> relevant to the role with my Team Leader

I understand my rights and responsibilities as listed in the Mutual Agreement (Policy & Rules P5.3.5)

I commit to completing the requirements of the Certificate of Proficiency relevant to my role by <sup>2</sup> *Refer Training Plan overleaf*

I am aware who will provide me with support towards achieving a Certificate of Proficiency, that person being

I understand that should I not complete the requirements of the Certificate of Proficiency I will participate in an Adult Volunteer Performance Plan with my Team Leader.

Trainee Name:

Team Leader Name:

Membership Number:

Membership Number:

Signature:

Signature:

Date:

Date:

<sup>1</sup> These are to be mapped to requirements of the Certificate of Proficiency and agreed by Branch Commissioner Adult Training and Development (or equivalent)

<sup>2</sup> This is expected to occur within 6 months of joining subject to course availability within the Branch but must be no later than 12 months from joining.

# Training Plan

## Certificate of Proficiency – Youth Program Leader



Training Outcome	Element	Target Completion Date	
Induction			
<b>On the Job Training</b>			
	Phase: Plan>		
<b>On Demand Learning</b>			
<b>Scouting Preliminary</b>	I'm an Adult Leader		
	Child Safe Scouting		
	WHS for Scouting		
	<i>SP CHILD and SP WHS must be completed within 3 months of membership being approved.</i>		
	Preliminary ScoutSafe		
	Educational Objectives and SPICES		
	The Scout Method		
Youth Leading, Adults Supporting			
<b>Scouting Essentials</b>	I'm a Scout		
	Youth Empowerment		
	Thank you B-P!		
	Plan>Do>Review>		
	Achievement Pathways		
	Youth Led Programming		
	Being Inclusive		
	The Patrol Systems for One Program		
	Managing Behaviours		
	Building Resilience		
<b>Scouting Adventure</b>	Elementary Navigation		
	Navigation Skills		
	Operate Communication Systems		
	Camping Skills		
	Equipment for Lightweight Camping		
	Bushwalking Skills		
	Plan and Guide Outdoor Activities		
	Minimal Environmental Impact Practices		
	Interpreting Weather		
	Group Facilitation		
	Responding to Emergencies		
	Planning for Outdoor Activities		
<b>Multi Participant Training</b> (weekend residential/non-residential or weeknight courses) <i>NB: In most Branches it is a requirement that the pre-requisites listed above are completed 3 weeks prior to the course date</i>			
<b>Scouting Essentials</b>	Location:		
<b>Scouting Adventure</b>	Location:		

Trainee Name:

Membership Number:

# Training Plan

## Certificate of Proficiency – Program Support Leader



Training Outcome	Element	Target Completion Date	
Induction			
<b>On the Job Training</b>			
	Phase: Plan>		
<b>On Demand Learning</b>			
<b>Scouting Preliminary</b>	I'm an Adult Leader		
	Child Safe Scouting		
	WHS for Scouting		
	<i>SP CHILD and SP WHS must be completed within 3 months of membership being approved.</i>		
	Preliminary ScoutSafe		
	Educational Objectives and SPICES		
	The Scout Method		
Youth Leading, Adults Supporting			
<b>Scouting Essentials</b>	I'm a Scout		
	Youth Empowerment		
	Thank you B-P!		
	Plan>Do>Review>		
	Achievement Pathways		
	Youth Led Programming		
	Being Inclusive		
	The Patrol System for One Program		
	Managing Behaviours		
	Building Resilience		
<b>Scouting Management</b>	Leader of Adults Basic		
<b>Multi Participant Training</b> ( <i>weekend residential/non-residential or weeknight courses</i> )			
<i>NB: In most Branches it is a requirement that the pre-requisites listed above are completed 3 weeks prior to the course date</i>			
<b>Scouting Essentials</b>	Location:		
<b>Scouting Management</b>	Location:		

Trainee Name:

Membership Number: